

District 79

Where Leaders Are Made



Minutes of Special Council Meeting

Venue: Via Zoo

Date: 20th Oct 2020

Meeting Start Time: 7:28 PM

Meeting End Time: 8:10 PM

#	Key Points Discussed	Details/Action	Target/ Responsibility	Other Requirements /Approval Status
1	Opening Remarks	<p>Meeting started at 7:28 PM.</p> <p>All district leaders, division leaders, area leaders, Presidents and Vice Presidents of Education were greeted.</p> <p>Rules to be followed throughout the meeting were explained.</p> <ul style="list-style-type: none"> * The District Director was given a formal introduction and welcomed to the meeting. * Arabic Translation was provided to those who felt the need. * The main subject of the special meeting was, 'SATAC 2020 registration fee reimbursement.' * The meeting started 28 minutes late. 	Administration Manager Anver Mohamed Rizan	
2	District Director Remarks	<p>The District Director 2020-2021, DTM Madhusa, greeted everyone present in the meeting.</p> <p>He started the meeting with the fantastic proverb 'When the going gets tough, the tough gets going.'</p> <p>He explained that District 79 was going through a tough time. "Challenges that were never thought of are becoming a reality bringing all in the district to stick together as one family and face the challenges together", he said.</p> <p>He said, "Today we all are gathered here to face one challenge and discuss one discussion only, that is the reimbursements of the SATAC 2020 registration fee and its current progress."</p> <p>The District Director for the term 2019-2020, DTM Samer Kamal and the current District Director for the term 2020-2021, DTM Madusha shared the discussion concerning the conference chair for SATAC 2020, DTM Nayaz Kaiser, and the approach he had taken for the reimbursement of registration fee.</p> <p>The finding in regards to the reimbursement was related to the discrepancy based on the documents submitted to district director and district finance manager for the term 2019-2020, by DTM Nayaz Kaiser. The Immediate Past District Director DTM Samer Kamal, presented the findings and the current development of the situation. DTM Madusha presented the report as the Immediate Past Program Quality Director.</p> <p>In September 2019, following the policies of Toastmasters International, the District Director, and the Program Quality Director for</p>	District Director DTM Madhusa Nanayakkara	

the term 2019-2020 appointed DTM Nayaz Kaiser as the Conference Chair of SATAC 2020, the District 79 Annual Conference.

DTM Nayaz Kaiser was appointed as SATAC 2020 chair on the basis of his previous performance as a Division Director and on the basis of recommendations from leaders of District 79 in the Eastern Province.

DTM Nayaz Kaiser had excelled when he had lead the team and had a successful first online SATAC 2020 Annual Conference which was attended by over 800 participants, both members, and non-members. However, following the best practice and traditions of District 79, IP District Director DTM Samer Kamal and IP Program Quality Director DTM Madusha dedicated all tasks to DTM Nayaz Kaiser and his team for organizing SATAC 2020 by maintaining open communication between both the parties of the District.

"Similarly, the financial matters were also delegated to DTM Nayaz Kaiser and his team. Trust was the main factor for the relationship and the District Leaders totally relied on the formal and the informal communications made and documentation submitted by DTM Nayaz Kaiser", he said.

An image of a private communication between DTM Samer Kamal, DTM Madusha, and DTM Nayaz Kaiser was shared. When the SATAC 2020 registration fee reimbursement was further delayed, some members raised concerns regarding some discrepancies.

However, District Leaders were not able to charge SATAC 2020 Chair due to the lack of profound evidence for violating integrity or other core values of Toastmasters International.

Thus, the informal investigation was delayed by several months due to the lack of cooperation and hospitality provided by other parties. The information revealed was quite disheartening and disturbing to both 2019 and 2020 district leadership teams.

SATAC 2020 Chairman, DTM Nayaz Kaiser had taken full responsibility for all the shortcomings and discrepancies in 'Article 2' that was shown. 'Article 2' referred to, was an email.

District Director DTM Madusha invited IP District Director DTM Samer Kamal to present his report on the progress of the reimbursement.

Today the Immediate Past District Director DTM Samer Kamal, will be presenting the finding and the current development of the situation. DTM Madusha presented preload to the report as the Immediate past program quality director.

In September 2019, following the policies of Toastmasters International, District Director and the Program Quality Director for the term 2019-2020 appointed DTM Nayaz Kaiser as the conference chair of SATAC 2020, which is District 79 annual conference. The appointment of DTM Nayaz Kaiser was considered by his pervious performance as a Division Director and the recommendations from the leaders of District 79 in the eastern province. DTM Nayaz Kaiser manage to exceed by leading team and having a successful and the first online SATAC conference, attended by over 800 members and nonmembers. However, following the best practice and traditions of District 79, IP District Director DTM Samer Kamal and IP Program Quality Director DTM Madusha dedicated all the task to DTM Nayaz Kaiser and his team for organizing SATAC 2020 by maintaining an open communication,

policy between the two ends of the District. Similarly, the financial matters were also delegated to DTM Nayaz Kaiser and his team. Trust was the main attribute to maintain in the relationship and District Leadership fully relied on the formal and informal communication made and documentation submitted by DTM Nayaz Kaiser.

Shared an image of a private communication of DTM Samer Kamal, DTM Madusha and DTM Nayaz Kaiser. Recently when the SATAC Reimbursement was further delayed, some members raised concerns regarding some certain discrepancy. However, as District Leaders without solid evidence unable to accuse a fellow member of violating integrity or any other core values of Toastmasters International. Thus, the informal investigation took several months due to the lack of cooperation by the hospitality provided and other parties which still prevails. The discoveries made were quite disheartening and disturbing to both 2019 and 2020 district leadership teams.

In writing, SATAC 2020 Chairman DTM Nayaz Kaiser has taken the full responsibility of all the shortcoming and discrepancy in article 2 that was shown. Article 2 was an email.

District Director DTM Madusha introduced the IP District Director STM Samer Kamal to present his report and educate us on the progress of the reimbursement.

Immediate Past District Directors Statement

DTM Samer Kamal stated that he was attending the meeting to share what had happened during the past few months regarding the SATAC 2020 membership fee reimbursement. He said that he believed in respecting the privacy of the email so, he would not share it's contents but would relay the communication that took place during the past months.

He stated, "First let's start with May 31st 2020, when the Toastmaster International asked for the finance conference report as it is part of the auditing process, an email was sent to IP Program Quality Director DTM Madhusha Nanayakkara, the in-charge officer of SATAC.2020." He, in turn, forwarded it to the conference chair, since he had given complete authority to the conference chair to take full responsibility, including the financial matters.

On 13th of June 2020, two weeks after the email was sent, another email was sent to DTM Nayaz Kaiser asking for the expected date for the refund of the SATAC 2020 registration fee. Of course, till that moment a report was not released about the conference.

On June 2020 an email was received from DTM Nayaz Kaiser on the 1st draft of the report. A 2nd draft was received a few weeks later. In the report provided, there were some receipts which were not signed by the conference finance manager and some other details were not included in the report. That was when DTM Samer Kamal informed DTM Nayaz Kaiser verbally, [over the phone] and via email on 27th of June 2020.

The missing information was as follows:

The expenses that incurred included the payment items, but the payment details of the facilities, like the hotel etc. were not mentioned and no supportive invoices and documents were provided.

Immediate Past District Directors – DTM Samer Kamal

The revenue collected through the registration was missing in the report provided.

The final point, regarding the refund was that the current status of collecting the fund from the hotel was not mentioned, as the last information received from him was that, all the cash was collected from the registration was paid to the hotel.

On 1st of July 2020, DTM Samer Kamal had sent a message to DTM Nayaz Kaiser through WhatsApp to follow up on the updates of the refund. Unfortunately, there was no response from DTM Nayaz Kaiser.

On 12th of July 2020, DTM Samer Kamal send a reminder to DTM Nayaz Kaiser about the needed updated report and the refund status and updates. A similar reminder was sent on 10th of August 2020.

On 13th of August 2020, DTM Samer Kamal received a call from the hotel which stated that they didn't receive money that was expected to have been paid. It was mention to DTM Samer Kamal that SR 110,000/- was paid to the hotel. The hotel informed DTM Samer Kamal that they received only SR 25,000/-

On 17th of August 2020, DTM Samer Kamal received the second revised draft of the report through WhatsApp message. Again, some vital information, like the receipts from the hotel, which indicated that they received SR 110,000/- was missing in the report.

A point to be noted was, that DTM Samer Kamal knew beforehand, that the hotel received just SR25,000/-. He had thought that there might have been a mistake or misunderstanding.

So, DTM Samer Kamal kept communicating with DTM Nayaz Kaiser, to give him the receipts that he had received from the hotel, as the proof of payment.

The report did not include the information and proof of refunds. It was mentioned in the report that DTM Nayaz Kaiser had received SR20,000/- from the hotel as part of the refunding. Two receipts appeared to be missing.

On 1st of September 2020, DTM Nayaz Kaiser shared two receipts from the hotel. One showing a figure of SR 60,000/- and the other having a figure of SR.50,000/-. The receipts were for the down payment to the hotel. But the SR. 20,000/- pertaining to the refunding was still missing, and the receipts were without any signatures.

There was no signature either from the district nor the hotel representatives.

DTM Samer Kamal had requested DTM Nayaz Kaiser to get it signed and resend it. Unfortunately, there was no response to DTM Samer Kamal's request. DTM Samer Kamal then communicated with the hotel directly.

On the 2nd of September, DTM Samer Kamal sent an email requesting them to sign the receipts. So that the signed receipts could be submitted to audit committee and Toastmaster International.

A reply was received on 3rd of September 2020, that the receipt was not original. The receipt they have is only for SR 25,000.

DTM Samer Kamal stated that he decided not to take any serious action against DTM Nayaz Kaiser, as it would affect the Toastmaster fraternity in Saudi Arabia.

So DTM Samer Kamal requested the audit committee to take the role and review the entire report.

On September 4th 2020, he sent a revised 2nd report to the audit committee with all the receipts that he had.

On September 7th 2020, the audit committee replied, asking for more receipts and documents such as the contract. A contract was not made. So, the audit committee asked for the total amount that was needed to be paid. So, the inquirers from audit committee were sent to the hotel. Unfortunately, there was no reply from the hotel.

Finally, on September 8th 2020, DTM Samer Kamal sent the entire report with all the documents to Toastmaster International and explained what had happened and requested TMI to communicate with the hotel.

DTM Samer Kamal was still of the opinion that maybe there was a misunderstanding or miscommunication, hoping Toastmasters International could find out.

On September 10th 2020, more comments from audit committee on the entire report were received.

Then on September 21st 2020, DTM Samer Kamal sent an email to the Toastmaster International.

On September 28th 2020 DTM Nayaz Kaiser was requested to send the conference bank account details, that showed the entire money collected for SATAC 2020 registration and was transferred to specific bank account and the bank statement of that account.

By 1st of October 2020, another reminder was sent to DTM Nayaz Kaiser, but there was no response.

On October 14th 2020, an email was sent by Toastmaster International to the hotel, requesting for more information. Unfortunately, there was no response, nor any record of the communication between Toastmasters International and Habitat hotel. As per information received, there was no reply from the hotel.

DTM Samer Kamal send an email on 15th of October 2020, asked for the real problem behind the issues so as to provide help.

His main goal was to see no party was harmed and every member got back their refund.

DTM Nayaz Kaiser sent a reply, but had not shared the main problem. He had mentioned that he would pay part of the money. The money collected from registration of SATAC 2020 was SAR 95,200/- He said, that he was ready to pay SR 40,000/- immediately and that he would pay the remaining amount after 20 days.

On the same day DTM Samer Kamal sent an email to TMI and requested the guidelines for refund of cash to the members of District 79, in case if money is not given by conference chair.

TMI replied within 30 minutes, saying that we can use the money of the district or the district reserve account and district available fund to refund the members.

The District is ready to refund but the money is not enough, so have to work with the current team to avail the remaining money so the cash is refunded all the members.

DTM Samer Kamal and District 79 Director agreed that they will form a committee which will oversee the refunding process.

These were the events that took place since May 31st 2020 till the day of the meeting.

DTM Samer Kamal expressed his sadness, on how the whole event turned out sad to moments due to lots of misunderstanding and secrets being kept. He said, he personally, did know what should have been done. He had requested DTM Nayaz Kaiser many times to share the truth, so that no one was harmed and it was made sure that everyone got their money back. "It has come to point where it must be clear to everyone, what has happened and that is the reason for this meeting. Requesting all to inform their clubs of the current status."

Questions and Answer

Before giving the members the opportunity to ask questions, District Director gave his final remarks. District Director acknowledged the raised hand of the Admin manager. The admin manager stressed the council members to rename themselves as the code provided by the district.

It was said that, members who failed to rename themselves would not be allowed to ask questions, not even non council members who attended the m

It was mentioned that the meeting was delayed as there was the need to present some solid evidence. "Now that the story had been told, therefore, it was time to resolve the discrepancies, for which the below actions would be taken. Working with Toastmaster International to reimburse members payment immediately. Received a positive reply and very soon the reimbursement will start as soon as possible as soon as Toastmaster International confirms the process."

The following concerns were raised at the meeting:

DTM Rami Jawad, the current program quality director of District 79, objected on the process they are going through to address the concern. He "I definitely do not want to argue at all for the members rights to receive their reimbursement. On the other hand, we should use the reserve fund of the district, we should get the money back from whoever was in charge. Either DTM Nayaz Kaiser or DTM Samer Kamal according to protocol 8.4 section 5.

"I will not entertain the same pattern the district had been doing over the years. We are discussing this issue in the council meeting without discussing it in the executive committee meeting. We need time to analyze the situation."

He stated that it was not the way to conduct an operation according to the policies and protocols. He raised a motion to postpone any decision that would be taken to the subject that was about SATAC 2020 reimbursement. he said that the protocols be followed, and complete information be received ahead of time by email. It should then be discussed with executive committee and decided. Then they need to come back to the council meeting, finally giving the full rights for the members to receive the reimbursement.

The **District Director DTM Madusha** responded, that he agreed to a certain extent, that the council should work to get the funds from DTM Nayaz and it should be the primary objective. However, the policy never stated that "The custodian of the district operation, the district director.

"

District Director Madusha Nanayakkara

Immediate Past District Director DTM Samer Kamal

"He/ she should not be spending from their pockets, basically they have not committed a crime by stealing money from the members. " District will be following the instructions provided by Toastmasters International, since they would be the best people to reiterate the policies and protocols.

DTM Nazeer Al Qasem, the Vice President of Education of Oasis Toastmaster Club raised his hand. He suggested that the parliamentarian of the meeting needed to advise District Director whether a business session like passing the motion, could be conducted, as the number of attendees was only 63, and he said he wanted to focus on the subject that was to be discussed in the meeting.

He thanked **DTM Samer Kamal**, the Immediate Past District Director for shedding some light on SATAC reimbursement. During DTM Samer Kamal's discussion with DTM Nayaz, he had already admitted that some funds would be returned.

The priority was that he returned SR 95,000 BACK TO THE District account or funds. The main aim of the meeting was to see that all the funds from the district were not used, and the payback was to be done when the expected cash would be received. "Process it fast with the help of Toastmasters International since they are more equipped to handle this situation ", he said. He also added that, "I'd like to advise the IP District Director and current District Director to focus on the issues with TMI. I'm sure they will do the right thing".

District Director DTM Madusha appreciated the advice that was given. He agreed that this would be considered as the communication meeting, and no decision would be taken during the meeting. He said, "Today's meeting is to educate the members about the progress on SATAC 2020 reimbursement. Though the suggestion for meeting the quorum was noted, if it was announced beforehand, the time would not be was not wasted."

IP District Director DTM Samer Kamal added a comment which made things clearer. He told that he had sent an email to DTM Nayaz Kaiser on 15th October 2020. The main purpose of the email was to build a connection with DTM Nayaz Kaiser and get the money back. He hadn't stated that the money would not be received by DTM Nayaz Kaiser. DTM Nayaz Kaiser was communicating and ready to pay. "We didn't decline the money, because it is the right of the district." Another factor, IP District Director had already mentioned to District Director a few days back, was the main purpose was to retain the district fund for the members. "The money is not for the district officers it is for the members of district 79, for their education, for their training, and for their development, and their recognition."

DTM Shekhar Tiwari Division F Director, raised his hand. He commented that the situation was understood. As clarified by District Director and Immediate Past District Director, now the members can be paid partially from District Fund and partially from the money received. His suggestion was, "If Toastmaster International is going to form a

committee, then please arrange Division coordinators and registration coordinators of SATAC 2020, to be involved in the committee."

He stated that he has already done the reimbursement of registration fee to most of the members from his pocket. Requested them to do so. As far as DTM Nayaz Kaiser, he believed that 'DTM Nayaz Kaiser is a genuine and good person.' 'Also, if Toastmaster International is allowing to give from District fund, please do it as soon as possible to maintain creditability of leadership, since he is receiving emails that the money has been swallowed. He said, he has been trying to hold the member's patience, if any member required the money immediately, he paid from his pocket. And he has already done the reimbursement for more than 20 members from his pocket. "The entire District 79 is responsible for this situation." he said. He also requested DTM Samer Kamal to share the email communications with the members of District 79, as sharing with them will help them understand the situation and convince them that the matter is being taken care of.

District Director DTM Madusha praised DTM Shekhar Tiwari for his positivity and it was a golden reminder to hear that the whole district is responsible for the situation. He told that now he Knew that some members went extra mile by spending from their pockets. "The situation process has become more sensitive, the transparency, the integrity and the effectiveness of the reimbursement process will be a prime focus. A committee will be formed soon, the guideline will be followed as given by Toastmasters International."

Immediate past district director added that he would not like to share emails without the permission from the other member and he wouldn't like that anyone takes a screen shot of his message and share with others.

District 79 parliamentarian DTM Sadia, requested that all members of the council meeting to ask precise questions, so that more people get an opportunity to talk.

Since time was limited the District Director requested admin to time the response.

DTM Fahmi, President of Oasis Toastmaster Club, raised his concern.

"The question is, where was the audit committee from September 2019 until 2020?"

The question was directed to DTM Samer Kamal, and he responded, that the audit committee started its work from the second half of the year. There was no audit during the SATAC preparation, they wanted to wait until SATAC 2020 was completed.

When they received the finance report, they started the auditing the report process. This also included that they also audit at the 4 quarter of the of the year.

DTM Safare Mohammed, Division L Director raised hand and said that, finally they were able to get a response and understood the situation and this helped in upholding the integrity of district.

He raised his question that if someone was responsible of forgery and fabricating an invoice and presenting it?
His question was, "Does District 79 have a legal ground in Saudi Arabia, which meant there would be a legal action taken?" Since somebody had made a fabricated invoice of a registered organization or for the hotel. So, "What is the legal background of Toastmaster in the Kingdom of Saudi Arabia?"

The District Director responded that it was a valid question. District Director and IP District Director had been discussing it. They had been discussing it again and again, they also sent a warning to DTM Nayaz Kaiser. "This topic is really sensitive, in the Kingdom of Saudi Arabia to address such situation. Especially since Toastmasters International, is not registered in the Kingdom, we have to be very careful to take care of the members and continue the program." "The investigation committee will find out all the possible means to sort this out legally and as well as before the situation comes to the legal point." "Prior to the legal issues, we will have to cooperate and understand the situation and find a solution. If things go out of hand, then only we will have to take a legal action with the supporting facts." However, Toastmasters International has the policy 3.0 – ethical conduct of members. Under that policy, we will take legal action on DTM Nayaz Kaiser, if proven guilty", he said.

DTM Samer Kamal added, that he knows DTM Nayaz Kaiser is a hardworking person, they were proud for his effort he had put on the virtual SATAC 2020.

But he doesn't know why DTM Nayaz Kaiser made two fabricated invoices. He doesn't want to judge it now, if he had wanted, he would have started judging the situation on August 13th 2020.

He was Just waiting for the hotel to formally respond back to Toastmaster International, and hoped that DTM Nayaz Kaiser could clarify what happened. He said that since Toastmasters international have their own procedures on how to handle the situation, he doesn't want to take legal action against DTM Nayaz Kaiser and hurt the member's reputation. The main purpose is that we need the money reimbursed to the members of District 79.

TM Umar Farooq, president of Horizon Toastmaster Club raised several questions. He said, "The question was who is a part of the audit committee and who will monitor the expenditure and other areas?" "What control do you have over these expenditures that are happening?" "Generally, District Director should not be the head of Finance". Since the budget was used and it was also signed off by the district director, the question was out of the topic as it was not presented in the council agenda.

The question was tabled. The District audit will be discussed in another meeting.

District Director only responded that they use term head of finance of district 79 for district director, since there is a form to sign from toastmasters international. It signed by District Director and the finance manager of district 79.

DTM Mohammed Nouman, Vice President of Education of Al Gozibi TMC said that he was observing from the beginning that all members held DTM Nayaz Kaiser solely responsible. He said that he wanted to know if DTM Nayaz was the only one responsible for this situation, or was there anyone else involved in that. He also asked if the facts discussed in the meeting would be shared with all the members of District 79.

The District Director replied that responsibility is a complex topic when we address this particular issue and discrepancy.

We relied on DTM Nayaz Kaiser's documents and facts presented by him because he was the person who was dealing with the money, to handle the process and lead the district.

The responsibility falls on the shoulders of district leaders, district director, district trios and the council. The minutes of the meeting would be circulated with the council members and there on be circulated with the members.

DTM Samer Kamal added that the all the responsibility was given to DTM Nayaz Kaiser, and he didn't interfere. We trusted him earlier, and still would trust him for the reimbursement. DTM Nayaz Kaiser was in control of the money he collected as the registration fees.

District Program Quality Director was responsible for the conference and District Director was responsible for all finance of the district.

DTM Abdul Ghafoor, Vice President of Education of Black Gold

Toastmaster club's question was,

"Was DTM Nayaz Kaiser informed about today's meeting?"

Was he invited to attend the meeting?"

"Were we informed that he left the Kingdom of Saudi Arabia?"

Even though the conference chair had the responsibility of SATAC 2020, the main officer in charge of SATAC 2020 was the District Program Quality Director.

"Putting trust put on DTM Nayaz Kaiser was appreciable, but giving him the whole responsibility including the finance, was it really advisable?", he questioned.

The District Director DTM Madusha, responded to the three concerns.

He said that they were informed about him leaving the kingdom, two days before his departure. That day itself, they had a conference call with him, many things were discussed on that day. DTM Samer Kamal added that he was informed that DTM Nayaz Kaiser was leaving to India due to an emergency. Little could have been done. all that could be done was put our trust on him, as he kept presenting supporting facts and figures and certain documents. DTM Nayaz Kaiser was informed about the meeting through various sources, including his friend. He was fully aware that the meeting was happening that day.

District Director DTM Madusha requested DTM Abdul Ghafoor to refer policy no. 8.4 about the program quality directors' responsibilities and district directors' responsibilities. It would clarify the responsibilities.

Since time was running out DTM Sadia Khan, suggested that they would take one more question and end the session.

TM Rubab Rizvi, Vice President of Education of Eloquent Speakers Toastmaster Club said, the question asked would not be directed to any individual.

Knowing that the funds were transferred to DTM Nayaz Kaiser's account, had we asked for a separate account only for the purpose of Toastmaster International related funds, the issue would have not occurred in the first place. The fact that the money was being transferred to an individual account was overlooked by the committee. "I am wondering why wasn't there a separate account for TMI transaction for the district?"

District Director DTM Madusha answered that there is a separate account for district funds. Every district director has that account, which was separate and was audited by Toastmasters International. Traditionally, the conference account, in all SATAC that we had in the past, has been in a cooperate account simply because, of sponsorship issues that we had in the Kingdom. And cooperate relations that we have to maintain, usually sponsors ask for a cooperate account to transfer the money. So SATAC 2020 was actually not gone happen as a virtual event and the account was suppose to be handle for sponsorship purposes. DTM Nayaz Kaiser presented this idea, both IP District Director and District Director agreed on it.

DTM Samer Kamal added that the money was not transferred to his personal account, instead it was an account of an establishment receiving the money on behalf of SATAC 2020. That was the practice for all the past years. That was what every SATAC Team did.

Further issues regarding the matter could not be discussed due to time constraint. "Anyone who has further questions, please write an email to IP District Director- DTM Samer Kamal and the District Director", he reminded.

Closing Remarks

District Director recommended that since the topic was sensitive, it should not be made public. "Many members had also raised concerns that the emails be circulated. Such mails would disturb the entire council", he said.

He suggested that If there were any concerns, members could address the District Director immediately.

The meeting came to an end with emphasis on knowing the importance of integrity and what a great learning experience it was. And how the District Director and Immediate past District Director were facing that reality.

All hoped that DTM Nayaz Kaiser would come forward and provide the proof.

The meeting was adjourned at 8:10pm after thanking the attendees for coming.

District Director DTM Madusha Nanakkara

Declaration:

As Administration Manager I hereby wish to take accountability of the Special Council meeting minute's legal draft.

Should you wish to further clarify any aforementioned clause do not hesitate to contact me on 0555882126 or rizan.anver@gmail.com

A handwritten signature in black ink, appearing to read 'Anver Rizan', is written over a light grey rectangular background.

Anver Rizan

Administration Manager D79